

GUIDELINES ON LAY-UP OF SHIPS

Alandia recommends classification societies guidelines on lay-up of ships or alike to be used when a ship is laid up. Depending on lay-up condition, time and place, different degree of measures are to be considered. To maintain the H&M insurance cover the assured should present a lay-up plan. The layup plan should include at least the following items:

1. Lay-up site

Place for lay-up to be described and with considerations on weather conditions. Local authorities approval of the lay-up site is necessary.

2. Mooring arrangements

Description and maintenance routines of anchoring and mooring arrangements. Positions of other nearby ships and distance to shore.

3. Class

Classification Society to be notified.

Surveys must be carried out in accordance with Class rules.

Class status changes to be reported to the underwriter. Suspension of class will lead to termination of the insurance cover.

4. Minimum manning

Flag State and Port Authorities requirements to be followed.

Depending on type of lay-up, safety, watch keeping, preservation and maintenance to be considered.

5. Power supply

Arrangement of power supply and redundancy.

Use of ships generator or shore connection.

Possibilities for tug assistance and availability of propulsion machinery for emergency situations.

6. Safety precautions

Emergency contingency plan must be available.

Fire sources should be removed or minimized as far as practical.

The fire alarm system shall be kept in normal operation during lay-up. It

should be arranged in such a way that it is capable of alerting the crew or watch keeping personnel. If fixed fire-fighting systems are disconnected for any reason, substitute systems must be operational and approved by class.

All cargo tanks, pump rooms, cofferdams and cargo lines must, as a general rule, be kept gas-free during lay-up.

Hot work only permitted if procedures for Hot-Work-Certificate are followed.

Fire doors and water tight doors and manholes must be closed.

Precautions against flooding.

Preparations for outside temperatures below zero.

Lifesaving equipment and appropriate distress signals.

7. Security precautions

Means to prevent unauthorized access to the ship.

8. Maintenance of equipment

Description of preservation and maintenance of equipment onboard during lay-up.

9. Resuming of trading/breaking of lay-up

Class' requirements for re-commissioning must be followed.

The manufacturers' recommendations for preservation and maintenance should be followed during the lay-up and recommissioning.

10. Lay-up returns

If the vessels insurance includes lay-up returns, return of premium may be allowed after lay-up. Application form for lay-up returns can be found at www.alandia.com or contact Alandia Marine.

THESE GUIDELINES ARE GENERAL AND SHOULD NOT REPLACE ANY REQUIREMENTS GIVEN BY CLASS, AUTHORITIES OR FLAG STATE.

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